

Fuller Waiver Process

FAQs

Q. Who is required to have insurance?

A. Students meeting one or more of the following criteria are required to purchase a health insurance plan provided through the Seminary or successfully complete the online waiver process by the Waiver Deadline Date in order to waive enrollment:

- An SOT or SIS master's-level or SIS ThM student registered for 8 or more units in a quarter on the Pasadena Campus*
- An SOT (CATS) ThM or Ph.D. student registered for 8 or more 500-level units or 4 or more 800-level units in a quarter on the Pasadena Campus*
- A J1 or F1 visa student and his/her dependents on J2 or F2 visas (residing anywhere in the U.S.)
- An SIS Ph.D. student registered for 8 or more 500-level units or 4 or more 800-level units in a quarter on the Pasadena Campus*
- An SOP Ph.D., Psy.D., or MFT student registered for 2 or more units in a quarter on the Pasadena Campus*

* Includes directed study, practicum, SIS writing project, and dissertation units, but does not include IDL, online, Doctor of Ministry, Doctor of Missiology, MAGL seminar, or extension class units. Enrollment in an internship in the School of Theology is equivalent to 4 units per quarter, regardless of how many units the student is receiving for the internship. Students must also reside in Southern California to meet the insurance requirements.

Q. How do I register for the waiver petition process?

A. Go to www.renstudent.com/fuller and click on the Petition to Waive link.

Q. I am new to the waiver petition process? What forms must I submit?

A. You will need to submit **all 3** of the following items:

- 1) Consent to Disclose Form (may also be referred to as a Personal Release Form)
- 2) A health insurance ID card or an official letter of verification
- 3) A summary of benefits which clearly provides proof of coverage that meets the minimum requirements.

Q. I am a previously approved registrant. Must I go through this process again?

A. That depends...

- 1) If you were approved for a quarter within the same Fall-Summer school year, you **DO NOT** need to petition to waive for the remainder of the school year.
- 2) If you were approved in a past school year, you must register online again and submit the required documentation (see below).

Q. My waiver was approved in a past school year. Do I have to resubmit all of my documents?

- A. 1) If your insurance plan has not changed, you only have to submit a newly signed consent to disclose form and a copy of your health insurance ID card/official letter of verification.
- 2) If you have changed plans, you must submit **all 3** of the required documents.

Q. What happens if I do not submit all of these forms by the deadline date?

- A. Failure to submit all three of these documents by the deadline date will void your petition to waive and will result in you being automatically enrolled in the Fuller Delos Plan A coverage for which Fuller will charge your student account \$187.00 for the pertaining quarter.

Q. Where can I find the deadline date?

- A. Deadlines are listed on page 4 of the brochure or you may go to www.renstudent.com/fuller and follow the 2008-2009 year link. There you will find all of the information you need to successfully waive out of the Fuller Student Health Insurance coverage.

Q. How do I submit my documentation?

- A. You may submit your documents in any of the following ways:
- 1) Upload them when you register online.
 - 2) Mail them directly to Renaissance at 1437 7th St., Suite 400, Santa Monica, CA 90401
 - 3) E-mail them to Rocio@renstudent.com
 - 4) Fax them to 310.394.0142, ATTN: Rocio.

Q. Where can I obtain the Consent to Disclose Form?

- A. Go to www.renstudent.com/fuller, scroll down the page to Plan Information, and click on Consent to Disclose Form. You may also request that one be e-mailed, mailed, or faxed to you.

Q. I do not have a summary of benefits on file. What do I do now?

- A. You should contact your insurance company (or your employer if you are under a group policy) and ask them to submit a summary of benefits either directly to Renaissance Agencies or to you. Make sure to contact them as soon as possible so that you may submit all of your documentation on or before the deadline date. **We can make no exceptions once the deadline date has passed.**

If you have any other questions regarding this process you may refer to the Fuller student health Insurance website at:

<http://www.fuller.edu/current-students/student-resources/student-health-insurance.aspx>

or you may contact Renaissance Agencies, Inc., which is the administrative broker for Fuller Theological Seminary, at 800-537-1777, and we will gladly provide you with assistance.